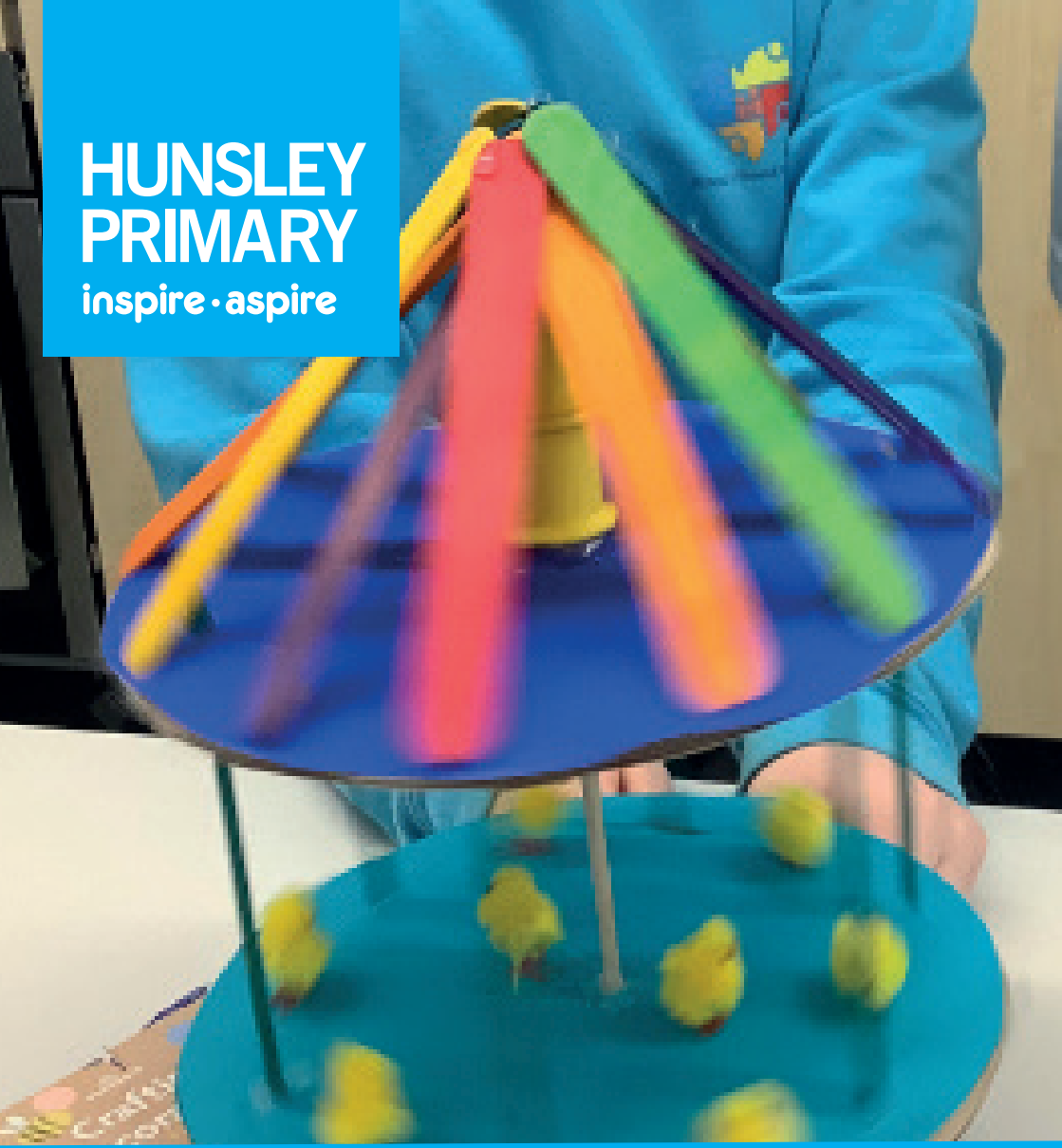
HUNSLEY PRIMARY

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Parent Handbook

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Why not visit our website?

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www.hunsleyprimary.org.uk
enquiries@hunsleyprimary.co.uk
(01482) 330883
Bluebird Way, Brough, HU15 1XB

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THE EDUCATION ALLIANCE

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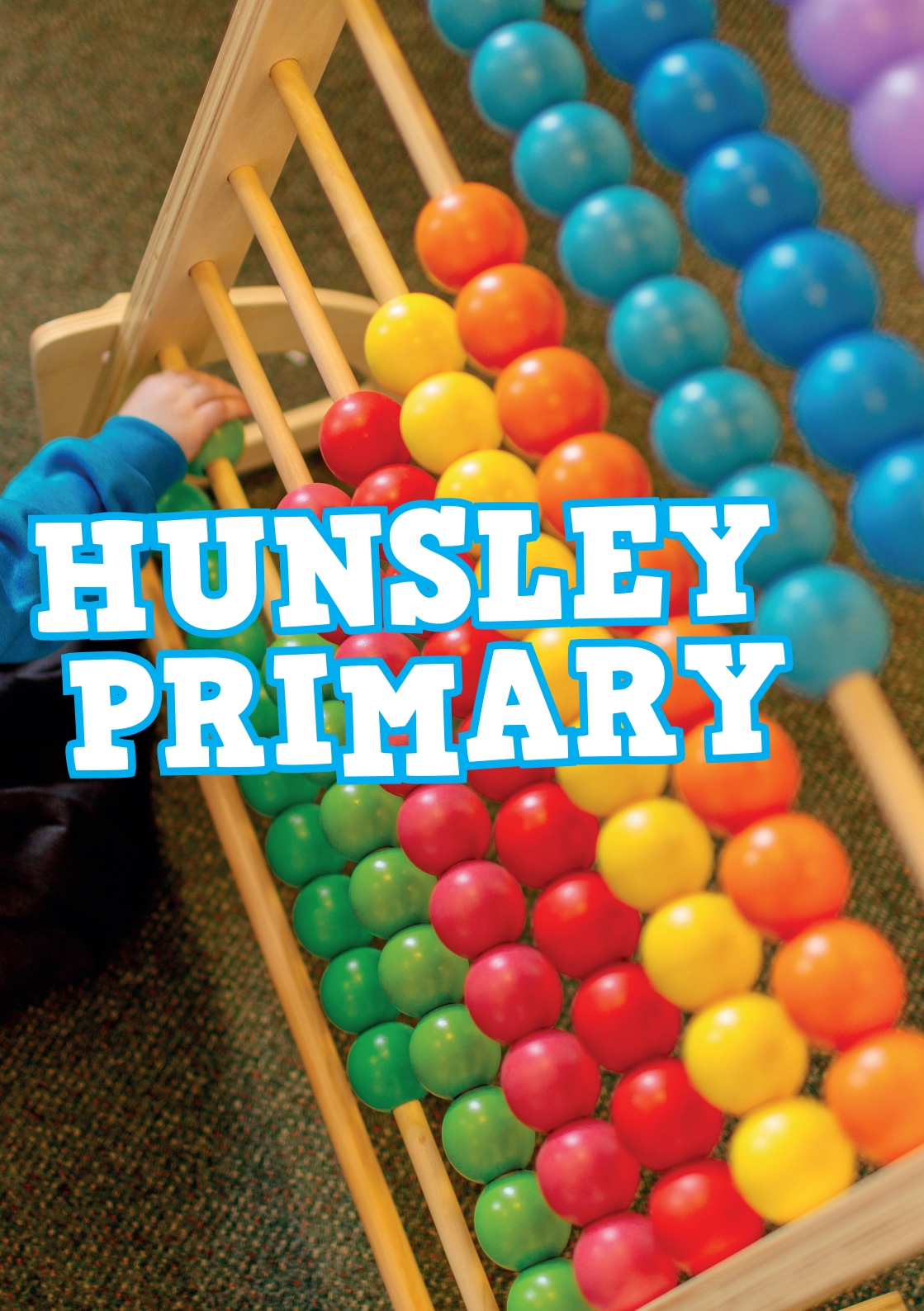
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HUNSLEY
PRIMARY



Welcome

An Introduction to our School

I am delighted that you and your child are reading our Parent Handbook. Welcome to Hunsley Primary!

We believe Hunsley Primary brings something unique and special as a Multi Academy Trust primary free school in the heart of our Brough South community. We are so glad that you and your child would like to be part of it.

We have a clear vision at Hunsley Primary for all our children. We want them to be happy and to thrive in their learning and development at school, so that they can apply what they know and make a confident contribution to school life and beyond.

We get to know our children really well. They come to school with a thirst for learning and we recognise how much they love to be involved. Our children are engaged and thoughtful young people with a strong sense of care for each other and for the community they live in.

Our children tell us they love to learn and so the curriculum is the heart of the school. The knowledge and understanding our children gain, and the ways in which the children are taught, make each school day vibrant and engaging for pupils and teachers alike.

We plan an adaptive teaching and learning approach to meet the needs of pupils in our care and strive to make sure the children leave school each day enthused and excited about the next day. Hunsley Primary is above all an inclusive school. Our vision is very much about supporting the development of the whole child. As such, we place great importance on the emotional, social and cultural enrichment your child experiences, seeking to build in opportunities to encourage pupils' confidence and sense of well-being. We do this by creating an environment where childre can share their ideas, ask questions and value the views and contributions of others.

We will regularly share the stages of your child's learning journey with you so that you can stay involved and support them when they arrive home full of news, ideas and stories to tell.

Sometimes, the simple questions are the ones we really need to answer first, so this handbook is designed to offer you the essential information for a smooth transition to Hunsley Primary. We hope you will find it useful and we encourage you to give us feedback and ask questions at any time to ensure you are fully included in arrangements for your child's very special years at this unique school.

Thank you for taking the time to read this information. I look forward to seeing you at Hunsley Primary.

Lucy Hudson
Headteacher
Hunsley Primary

Hunsley Primary
Vision, Values and Ethos

Vision: Our Commitment

Hunsley Primary is committed to being an innovative, stimulating, forward-thinking free school that makes the most of its freedoms to impact positively on pupils' lives in the community and provide opportunities for all its children to make outstanding progress. Hunsley Primary children are capable, confident and creative thinkers and motivated, resilient, problem-solving learners.

Values: Our Children

At Hunsley Primary, we believe that every child is an individual, ready, able and eager to learn, and as such a member of the team. We are a fully inclusive school and we view every child as unique; we believe that all learning activities should be personalised and challenging to meet all pupils' needs and that every child should receive the care, guidance, nurture and robust support they need to overcome disadvantage or barriers to learning. It is our prime aim that all children make their best progress in an enabling learning environment, in the presence of their peers and the security of positive relationships with those around them. Our highly-trained expert classroom practitioners, from teachers, TAs, volunteers to associate Trust staff, ensure that all children have the chance to work, discuss and learn with professionals who are passionate about education.

By ensuring our children become responsible for directing, sustaining and reviewing their own learning, taking responsibility for critiquing their own and each other's work and for setting ambitious challenges, we aim to embed an understanding of the importance of refining work to its best point so that children feel a sense of high achievement as a result of the feedback they receive.

By maximising the benefits of our close relationship with South Hunsley School and Sixth Form College and its subject specialists, we aim to secure a continuum of learning and a depth of conceptual understanding necessary for excellent progress in all curriculum areas, leading to the highest achievement at Key Stage 2, GCSE and A Level and, in due course, access to the most aspirational HE institutions, courses and professions for all children.

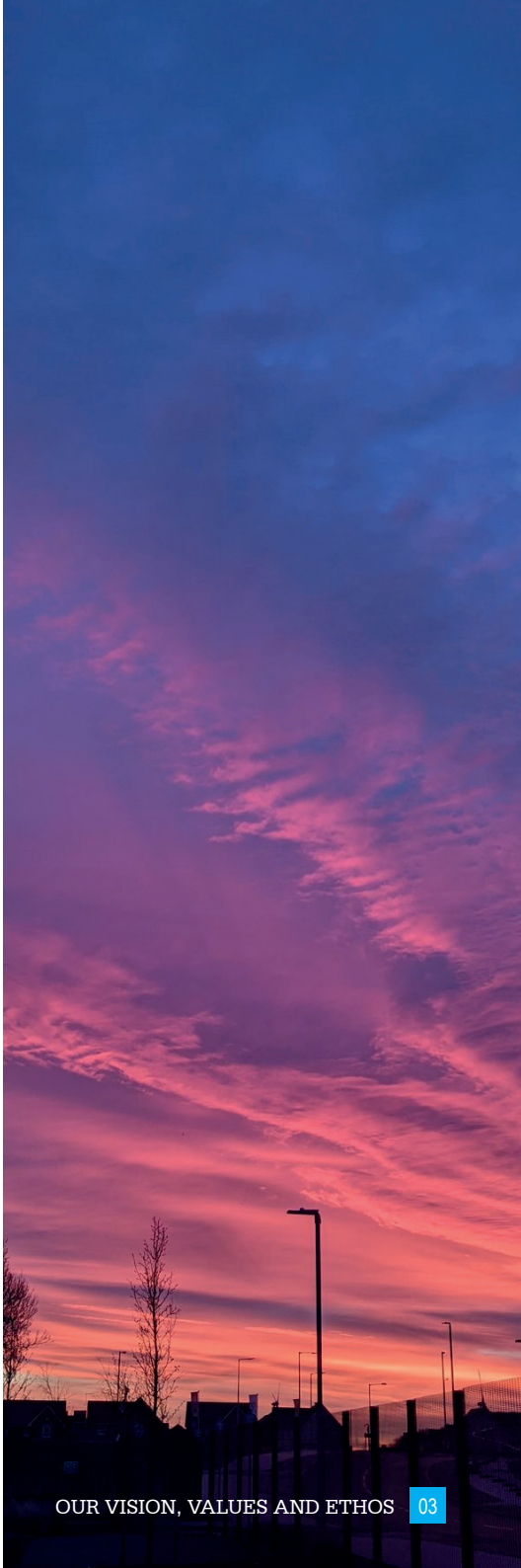


Ethos: Our Teaching and Learning Rationale

Engagement • Enjoyment
Reflection • Discovery • Achievement

Our aim is to deliver teaching and learning which meets the needs of every single pupil in school, basing our planning on rigorous assessment and observation, mapping out challenging, supportive next steps. We plan our curriculum activities and our personalised teaching and learning approach to match the following rationale:

- Flexible, personalised timeframes for learning, based on excellent pupil-centred teaching – teachers highly conversant in the complexities and specialisms of their practice
- Real learning themes and deep-thinking investigations, which prepare our pupils for 21st Century living and engage them in learning with enjoyment and passion
- Inspirational and challenging learning activities, which have the principles of enquiry and investigation (e.g. 'working scientifically') at their core, generating a lifelong love of learning, enquiry and discovery and a systematic means of approaching challenging and new tasks
- A union of partnerships with cross-phase, multi-agency and multi-disciplinary expertise for planning, delivery, monitoring and review, to ensure each child has every opportunity to build successfully on their learning from 4 to 19, removing barriers to engagement and development
- Pupil resilience, independence, confidence and readiness to meet the rigours of education, through to university and beyond, and the demands of living and working in a rapidly-changing technological world
- Innovative, immersive and inclusive learning resources, combining the best of expert input, outdoor, hands-on, experiential learning and digital interfaces, to give pupils every opportunity to aspire to their full potential.



The Education Alliance Multi-Academy Trust (TEAL)

Trust Collaboration

Hunsley Primary is proud to be part of The Education Alliance.

The Education Alliance Multi-Academy Trust was established in 2015 so that South Hunsley School and Sixth Form College could support the setting up of Hunsley Primary as the East Riding's first Free School. Since then, a further ten schools from across the region have joined.

All the benefits of the Trust's outstanding systems, facilities, expertise and national contacts are shared throuh the Trust team, such as the benefit of working with the Yorkshire Wolds Teacher Training (YWTT SCITT) programme for developing our teachers.

Collaboration is central to how we operate, enabling us to learn from each other to unearth the best ideas. As a family of 12 distinctive schools and a SCITT, we work closely together to establish shared strategic priorities that help us overcome our collective barriers. By utilising our scale thoughtfully and sharing expertise, we ensure that more children, families and communities benefit from the education and support we provide.

Other schools in The Education Alliance family include South Hunsley, Malet Lambert, The Snaith school, Driffield secondary schools, North Cave C of E primary school, Howden junior school, Naburn C of E primary school, Howden C of E infant school, Wilberfoss C of E primary school, The Hub School and Beverley Minster C of E primary school.

We design our schools to be inclusive so that all pupils – regardless of their identity, background or starting point – can access the right support at the right time, knowing that they belong and matter.Our schools are rooted in their communities and built on strong relationships. We want young people to feel known, safe and valued, to experience the joy of childhood and to develop the confidence and character they need for the next stage of their lives. Above all, TEAL is about people (our pupils, our staff and our communities).

A key benefit of being a Trust feeder primary to South Hunsley School is the co-ordinated approach we are taking to transition to secondary through shared teaching and joined-up thinking about the impact of moving throughout the school journey.

THE EDUCATION ALLIANCE



Building Bricks @ Hunsley Primary



Building Bricks @ Hunsley Primary' offers provision before and after school on site, extending the care and development our pupils experience in school, so that children remain in a safe, familiar place for their wraparound care.

Building Bricks is an established local provider of Early Years and wraparound care, recognised by Ofsted because of the highly effective strategies they use to promote children's core learning and development.

Staff work well in partnership with the Hunsley team. They regularly communicate with school teachers to share what they know about children's welfare needs, and work together to help them feel safe and well cared for. Staff use similar strategies to those used in school to help children understand behavioural expectations.

The Building Bricks manager and team develop strong partnerships with parents. Parents say that their children thoroughly enjoy their time at the club, and that sometimes children want to stay on days when they do not need to attend!

"Children play happily with their friends. They enjoy the freedom to play and talk with their friends. Children are confident in their abilities and enjoy challenging themselves, such as with mathematical games and skipping. Children show a good understanding of the club rules and follow them well. They are confident to share their views and say the club 'is good fun'" - Ofsted report. 02/11/2021

Building Bricks staff are well known for their effective partnerships with parents, which result in parents and carers feeling happy and confident to leave their children in the setting. They also implement highly effective strategies to prepare children for their transition into school. Building Bricks staff are very adept at supporting and nurturing your children in their first year of school and beyond as they grow and develop within the Hunsley Family.

Breakfast Club

The Breakfast Club operates between 7.30am and 9.00am Monday to Friday. Parents can drop off their child at any point in this time slot. This price includes a healthy breakfast, drink and a varied range of indoor and outdoor activities.

After-school Provision

After-school provision is from 3.30pm until 5.30pm and parents can collect at anytime. With prior agreement, parents may also pay an additional sum for an extended session from 5.30pm - 6.00pm. A teatime snack is included along with a drink and, once again, there is a range of activities, both indoor and outdoor. Prices for the wraparound provision are reviewed annually and are available from Jackie Phillips, Director of Building Bricks:

jackie.phillips55@outlook.com

Transition - Your Child's Journey from Pre-school to Reception

We all very much want to see your child happily settled in our Reception class, once they have been allocated a place. The staff in all of our partnership pre-school settings work closely with Hunsley Primary staff, parents and children in the run-up to the new academic year, in order to ensure a smooth transition. The better we know each child, the more effectively we can plan to meet their needs.

The Summer Term of the Pre-school Year

At Hunsley Primary, we recognise how important it is to get to know our pupils and their parents before they arrive in September, to build effectively on the development of each child thus far. We want our children and parents to have a smooth and positive experience. It is really helpful if our children can get to know us and meet a few friendly faces before their first day. We also feel it is beneficial to know as much about our pupils as individuals before they arrive so that we can be as prepared for them as they are for us.

Our transition process includes the following:

Transition activities

Parents and children usually have already experienced one or more of our Open Events before they apply which is a great indicator of how much your child will enjoy school! You will then have a chance to visit the school for our evening sessions, such as Storytime or Stay-and-Play, too. This is a great chance to meet other families starting with us in September and to register with our wraparound care provider, if needed, to ensure your days are planned well in advance. We hold a 'Meet the Teacher' session at the end of the summer term, to give parents the chance to talk with staff, prepare for the first day of term, pick up pre-loved uniform items and ask questions. We also encourage a home visit and - if your child needs a little extra support - further in-school meetings or settling in activities can easily be arranged.

Reception Induction Afternoon

Children will be invited to attend an induction afternoon in July taking place in their new classroom where they'll experience life in school and meet new friends.

Links with Pre-schools and Nurseries

Reception staff meet with pre-schools and nurseries regarding individual children. Sharing this wealth of information and understanding is the key to children settling in quickly and happily at Hunsley Primary. Reception staff visit pre-school settings, as well as carry out visits to other providers, to meet, talk with and observe the children who will be joining us. We speak with key workers and join in with play to get to know each child as an individual in a familiar setting.

Pre-School Learning Journey Evidence

Key Workers share evidence of the child's learning journey so far, to aid planning of the Reception team. End of FS1 (Foundation Stage 1) assessments are shared at this point. The pre-school staff also talk to the children about their move to primary school and complete a transfer form to pass on to Hunsley Primary. As parents, you will be asked to complete an 'All About Me' booklet regarding your child's own unique strengths and interests, which is returned to the Reception Team at Hunsley Primary. It is important that the knowledge contributed by both pre-school settings and parents can help us build on existing skills and interests and prepare our school



What can you do to help your child have a smooth start to Reception?

Many parents feel unsure about how to help because education changes so quickly, but you can make a huge contribution to supporting the start of school life. We believe that when parents, children and teachers work together it's a perfect combination. It is also why we use Tapestry in Reception to seek your feedback and updates regarding your child's progress at home, so that we have as full a picture as possible of their unique steps.

You could do the following to support:

- Set aside time to discuss the move from pre-school to Reception with your child. They will have mixed feelings about new faces and a new setting. Please read through our 'It's Time To Start Your New School!' booklet with your child, so that they are familiar with faces and names when they join us in September.
- Make sure they are properly equipped for each day (see Dress Code)
- Check their Journal every night for activities, messages and other information and sign once a week.
- Do not take term-time holidays - this is really important.
- Attend Parents' Progress Events to speak with the Reception Team.
- Label every item of clothing clearly with their name and encourage them to take responsibility for key items of clothing such as school jumpers. If your child recognises their name, this can be very reassuring when they are locating their own things.
- Help your child with their independent toilet routines: reassure them that they will be able to go to the toilet in school whenever they need to, and remind them about flushing and hand washing routines, as we will too.
- If your child is not yet confident with other personal skills, such as wiping their own nose, using a knife and fork or getting shoes and PE clothing on and off independently, aim to practise these skills at home before September, as well as during the year ahead, to give your child confidence to be independent and reduce any anxiety. Help will always be at hand, however, and Velcro fastenings on shoes can be a good interim measure in the early stages of school!

The First Week in Reception at Hunsley Primary

Every day, on arrival at school, Reception children and their parents will be met by the Reception Team.

For the first week, parents may bring their child directly into the Reception classroom, to enable children to show their parents the space and feel secure in the transition. Parents will be asked to help show their child how to hang up their coat and put on their indoor shoes.

To support the transition for some children from shorter, pre-school days to the longer Reception school day, as well as to take into consideration the range of ages of our Reception class, the first week of the new term is arranged to offer a staggered start to the school experience. Parents receive further details about specific arrangements closer to the end of the summer term. If your child is joining us as an in-year transfer, we can easily arrange some transition days to come and meet their new class and staff.

The School Day

What does your child need each day?

Your child will be issued with a Hunsley Primary Journal on their first day, as this will act as a handy diary and point of written contact for parents and staff.It also contains their Reading Record.

Your child will not need a pencil case in Reception or Key Stage 1. They can choose to bring one in Key Stage 2, but it is not necessary. If your child has specific requirements, please ensure these have been communicated with the team during the transition period, so that everything can be in place for their arrival, such as an asthma plan.

Reception children should bring their PE kit (as detailed in the section on Uniform) at the start of the second week of the new term and thereafter at the start of each new week.

Water bottles are useful but we do provide a beaker if needed. Please do not send cordial or juice: only water. Also, please do not send an oversized water bottle as these are large and impractical in the classroom, and a smaller one will be refilled.

Who do children or parents see if they have a question or a problem?

We want you and your child to feel free to share worries, ask questions or voice concerns with us. Our staff are completely approachable and parents are encouraged to speak with staff at the end of the school day if the question or feedback is straightforward, or to book time to speak with the team if the issue is more complex.

'Headteacher Sessions' are mapped out in the school calendar and parents can book an appointment to see the Headteacher during these sessions or at other points in the year. Email enquiries can be sent directly to school via **enquiries@hunsleyprimary.org.uk** and the school can take telephone contact during the school day or record messages out of school hours. We will always aim to give our first response to your contact by the next working day. Please never wait to share worries. A meeting can be set up at any time, and parents should not wait until designated sessions.



School Day Plan

The Routine:

8:00am - 8:50am **Extra-Curricular Activities**
Information about our range of before-school activities is shared with parents via our Newsletters.

8:50am **School doors opens to pupils**
Pupils in EYFS, Y1, 2 and 3 who are not making use of the school's wraparound provision, should line up on the rear playground with their parents / carers until they are called up to the classroom door by the teachers, group by group. Years 4, 5 and 6 should come to the main entrance gate where they will be met by the gate duty teachers.

9:00am **School day starts promptly**
Maths or English are often the first sessions of the day and children have a chance to apply and practise their growing knowledge, as the day progresses.

During the day, the children will access a range of independent learning, group sessions and teacher-led activities across the full curriculum, including English, maths, art, design technology, science, PE, indoor and outdoor play, assembly, PSHE, French, history, geography, RE, computing and music. Reception children follow the Early Years curriculum.

Break Times
Across the school day, we have flexible break times. Key Stage 1 and Reception children are offered a snack, such as fresh fruit, and Reception are offered a drink of milk / milk alternative. All children can access water to drink throughout the day and can refill water bottles.

12:00pm - 1:00pm **Lunch Break**
The children have an hour's lunch break between 12.00noon and 1.00pm. Children may choose to have a sandwich or opt to have the hot meal provided – menus are shared with parents and Reception/KS1 meals are free in line with the Universal Free School Meals for Infants initiative.

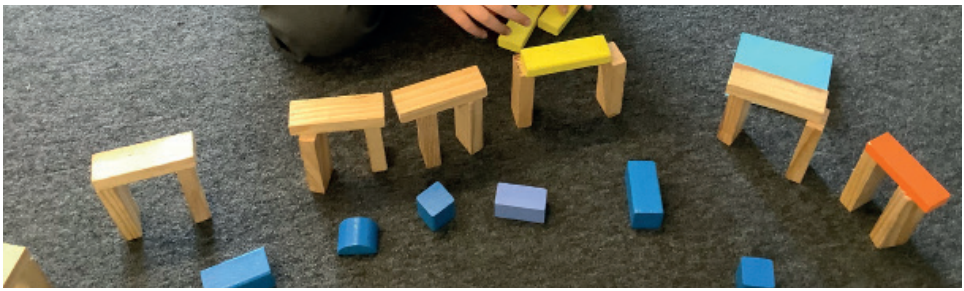
We believe in the importance of mealtime routines, great table manners, a familial atmosphere and caring, supportive staff to ensure your child enjoys their food and understands how vital it is for their learning.

Children are able to access the outdoor areas under supervision during lunchtime. Activity Leaders (KS2) arrange games and fun sports with dedicated equipment, developing their leadership skills and building bonds across classes.

In Reception, opportunities for spontaneous, child-led learning are built into every school day, and teachers skilfully plan each day's provision based on children's interests, needs and development. Adults also draw out and offer chances to practise and extend communication and social skills, for example by sharing and listening to the ideas of other children.

3.30pm **Close of School Day**
The school day ends at 3.30pm. Teachers will only release children directly to a parent when the parent or other nominated adult has been identified as present. Parents/Carers of children in EYFS, Y1, 2 and 3 should line up on the rear playground until they are called up to the classroom door by the teachers, group by group. Years 4, 5 and 6 will be brought to the main entrance gate by their class teacher. Children in the oldest classes (5 and 6) are able to request to walk home independently, following parental permission.

3.30pm - 5.00pm **Extra-Curricular Activities**
Information about after-school activities is shared with parents via our weekly Newsletter.



Our Curriculum - Subject-Specific Learning

The knowledge and understanding our children gain, and the ways in which the children are taught, make each school day vibrant and engaging for pupils and teachers alike.

What is our curriculum ethos?

In Key Stage 1 and 2, the whole school curriculum at Hunsley Primary is arranged around a subject specialism approach, with children learning the distinct curriculum subjects across their weekly timetable. Our curriculum provides all children with the opportunity to develop and retain knowledge across a wide range of subjects. We value the importance of every subject we teach and build on key concepts, year by year.

For example, children recognise and appreciate the distinct nature of History, how it differs from Geography and what it is to be learning in a Design Technology lesson and so on. Underpinning this focus on subjects is a key message about subject-specific skills and what it means to be 'working scientifically', 'working mathematically' or 'working as an artist', for example.

Do the children experience a wide and engaging enrichment curriculum?

Yes! From educational visits off site, to places like Potteric Carr and Conisbrough Castle, to in-house healthy living and STEM workshops, the children enjoy a school day designed to engage, challenge, allow for thinking and encourage reflection. After-school and before school clubs and lunchtime groups for sports, languages, STEM, judo, yoga, gaming, choir, musical instruments, eco-club, pupil leadership and many more all take place in this thriving school aspect.We also support families to remove barriers to their child taking part.

How do we enrich the children's spiritual, moral, social and cultural understanding, as well as their personal development, in matters of health, economics, careers and well-being?

The children experience a fully-integrated curriculum of assemblies, Jigsaw PSHE, Religious Studies, House Team Development Days and charitable activities which are underpinned by key approaches such as our Hunsley Primary Values and the British Values, Characteristics of Learning, and SafeAPPS. Delivered throughout the year; we revisit important concepts such as personal safety, resilience, friendship, teamwork and responsibility, to ensure that all children have opportunities to contribute to the community and care for themselves and others.



Are the children always taught in their year groups?

Yes – most of the time, the children are taught in their specific year groups; however, we do sometimes create vertical family groups for House Team Development Days, as well as for some of our group investigations, sports activities and workshops.

Where children will benefit from a more personalised programme of learning, we look to teach them in the best ways possible, which can sometimes involve being taught specific skills with children from other year groups. We know that this helps the children to build academic confidence, learning with others to use their knowledge and select the right skills.

During the school day, the children spend time together across year groups, enjoying assemblies, clubs and pupil leadership activities in mixed groups. They also play together with other classes at break times too, thus continuing to shape our significant family atmosphere and a sense of inclusion for all children in the school community.

Do children get a chance for Pupil Leadership?

Yes! We really want the children's voices to be heard. We have all kinds of leadership opportunities as children move through the school, such as Sports / Activity Leadership, Eco-Leaders, Wellbeing Ambassadors and Reading Ambassadors, too. Our children carry out enterprise and fundraising activities, contribute to pupil voice surveys throughout the year and are involved in staff recruitment processes.



Enrichment, Personal Development and Educational Visits

It is our aim to enrich the curriculum whenever we can from Reception onwards and the teaching team looks for opportunities to help the children get in touch with nature, go out into the wider community, investigate and apply concepts in the real world as often as possible. From maths to minibeasts, topics can be enhanced by applying them in the real world, which we like to do on our House Team Development Days. A particular favourite in Reception involved exploring the workings of a real engine and comparing it to the benefits of bicycle travel.



Our site on the Brough South development puts us all in touch with a fantastic natural landscape where our STEM (Science, Technology, Engineering and Maths) subjects can take flight. The children love to work in the school outdoor areas, growing their own vegetables and building bird feeders or insect nests. We are rewilding areas of the site too!





Our Autumn Weather Watch helped us to carry out our traffic survey, drawing conclusions about how the two might be connected!



The children enjoy a range of visits further afield, each tailored to meet the focus of that particular curriculum subject. They meet interesting people, record on iPads, research and collect new information, then bring their findings back to school to further their learning.

We also appreciate the contributions made by our parents to outdoor learning: where our parents have a desire to offer specialist opportunities for learning and support to school, such as our outdoor yoga mindful session, we work closely with those parents to en-sure contributions can be made the most of in a safe, secure and purposeful way (see 'Getting Involved' on Page 24)

Hunsley Clubs and Extra-curricular Activities

Our children experience varied activities, clubs and sports during their school day and will hopefully come home full of exciting news, ready for a well-earned rest! Some of our children will already attend building Bricks @ Hunsley Primary on a regular basis, too.

Before, during and after the school day, there are various extra-curricular clubs offered to our children which allow for developing teamwork, new skills and wider interests, often led by suggestions from the children themselves.

Independent companies, volunteers, external coaches and Parent Ambassadors run and support Hunsley staff in the delivery of clubs. We aim to encourage all children to take part in at least one club each year, working with parents to help this aim to be realised. We especially want our children to be active, independent learners who see the value in wider participation.

The clubs we offer children vary from year to year but include something for everyone from eco-gardening, yoga, gymnastics, judo, STEM, to musical skills and drama. We also offer regular Open Events and Stay-and-Plays for families to visit the school and take part in a range of fun activities, such as mobile farms, party on the playground, planetariums, charity stalls and workshops. Our PTA help us with many of these!



Inclusion, Equality and Diversity

Inclusion is at the heart of everything we do. We want all our pupils to have a love of learning but we realise that some children need this aspect of their school-lives to be nurtured and supported in even more personalised ways. We beliieve that inclusion is everyone's reponsibility.

We know for some pupils that specialist support is needed to help them reach their full potential. We work with a range of highly-trained external professionals to facilitate this. Learning support is overseen by our school SENDCo. All our senior leaders are experienced in inclusion and SEND, with a history of training in these areas. Hunsley Primary's teaching team is also highly trainined in SEND to ensure that educational support is based on evidence-based approaches..

The team works together with parents and carers to help each child achieve their best and feel included in all the opportunities on offer at Hunsley Primary. The primary focus of the team is to constantly review how we support our pupils and ask the most important questions: what does this pupil or group of pupils need and how can we remove any barriers to this?

If your child has their own Education and Health Care Plan, then this plan will be shared with key staff and reviewed throughout the year, to ensure it meets your child's changing requirements. The school works closely with the Local Authority SEND Team in this case.

Our SENCO seeks advice and assessment from a range of external professionals, working together to deliver targeted interventions where needed: NHS Speech and Language; the Educational Psychologist; Sensory and Physcial Teachnig Team, and Occupational / Physical Therapy, for example, each work with the school and Trust SEND team throughout the school year and will also work with parents to explain and explore wider support options. We make referrals to teams such as the Neurodiversity NHS team, but also support private assessments for a range of learning differences where appropriate, too.

If your child is assessed in school as having a specific educational need, this is shared with parents and discussed fully. Your child then receives their own Individual Support Plan (ISP), which is tailored to meet their needs and shared with parents throughout the year. SMART targets offer achievable but challenging goals to aim for, each focused on the pupil's needs as they develop throughout the year. Regular termly reviews take place with parents and staff to ensure a tight focus is kept on the progress of all children with their own ISP.

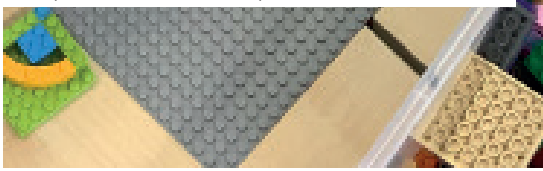
Hunsley Primary Bluebird Room

Our newly-built Bluebird Room offers one of the school's many inclusion spaces; it is a base at the heart of our inclusion practices and is set up to be accessible, supportive and structured all-day, every-day. The room provides sensory breaks, small group tuition, one-to-one interventions, bespoke support programmes and an atmopshere of care and routine which our children really respond well to. The team involved in delivering support, so that children can learn alongside their peers in their usual classroom, have access to the Bluebird Room for short, spontaneous support, as well as planned activities. It's also the location of our weekly yoga club!

When you visit Hunsley Primary, you will notice that our classrooms are equipped for everyday, quality first teaching with adaptation and inclusion built in. Wobble cushions, balance boards, sensory breaks, visual timetables, theraputty, and adapted seating amongst other resources, all form part of the daily diet to help children learn inclusively alongside their peers in their usual classroom.

The Hunsley Primary Inclusion team comprises:

- School Inclusion Lead – Lucy Hudson (Headteacher)
- School SENCO, Safeguarding Lead and Looked-After Children Lead - Julie Boyes (Assistant Headteacher)
- Inclusion Lead on Local Governing Body – Mrs Elizabeth Russell
- Lead for Early Years and Inclusion of Disadvantaged Pupils - Rachel Cheeseman (Assistant Headteacher)



Supporting Your Child's Learning

We believe that children learn most effectively in a secure, enabling, happy environment, where school staff and parents work together to support the child from pre-Reception to Year 6 and beyond.

Parent Partnership

To strengthen the partnership which already exists, we offer a Partnership Agreement to the parents of our Hunsley Primary pupils.

Hunsley Primary agrees to:

- Help your child reach his/her potential by delivering excellent, personalised, adaptive teaching and learning
- Ensure equality of opportunity to each pupil, offering a broad, balanced and engaging curriculum in accordance with the National Curriculum
- Provide excellent opportunities for your child to develop in all areas of their learning
- Deliver an enabling environment which supports a high level of individual achievement
- Support parents with a clear homework policy
- Nurture each child as unique individuals, fully supporting the development of the whole child
- Guide parents in supporting their children at home with ParentLearn sessions
- Offer highly-effective, personalised and inclusive care and teaching of children with additional needs
- Train designated leaders to address all areas of safeguarding
- Deliver a programme of Personal, Social and Health Education (PSHE)
- Offer regular communication with parents regarding the progress of their child

Hunsley Primary asks Parents/Carers to:

- Ensure your child attends school on tome, regularly and throughout the year
- Encourage your children with their learning and help to prepare them for the daily school experience, including providing a suitable place and time for the completion of Home Learning activities
- Spend time talking about and looking at learning resources shared by school, including support with reading – the importance of reading at home and discussing books with parents and carers cannot be overestimated
- Attend progress events and support attendance of extracurricular activities where possible
- Check your child's Journal to respond to any communications from staff written in the Journal where relevant
- Monitor emails and Newsletters communications from the school to stay informed
- Support the school's high expectations, including our behaviour policy and other policies and expectations shared via the school website and in the Handbook
- Encourage a range of out of school interests to build on what children experience in school
- Communicate readily with school if there is any matter of concern or where we could benefit from information regarding home circumstances e.g. change of address
- Inform us when you know that your son/daughter will be absent, for example, for medical visits or illness, providing evidence as requested
- Take family holidays during the school holidays
- Provide a letter on the day of return after an absence
- Encourage healthy routines for learning at home which result in children being physically ready and able to learn when they arrive at school each morning
- Send your child to school dressed in accordance with the policy



Attendance - The Key Information

Attendance
Pupils must attend regularly and punctually. If a child is absent owing to illness or medical appointments, a telephone call on the first day of absence is required by the start of school at 9.00am, followed by a note sent with the child when s/he returns to school. The note can be written in the child's Journal. It is the parents' responsibility to inform the school on the first day of absence. The school operates a 24 hour answer phone telephone number or parents can email absence@hunsleyprimary.org.uk If no note is provided, this absence may be treated as an unauthorised absence and is assumed to be truancy.

The school works closely with the Local Authority Education Welfare Officer who supports the school in maintaining high levels of attendance.

Holidays in Term Time
Legislation deems that there is no longer a provision in law for Headteachers to authorise an absence for the purpose of a term time holiday other than in a very limited set of exceptional circumstances as outlined in the policy.

We ask that you do not take your child on term time holidays. Unauthorised term time absences impact on learning and wider participation in school life.

Monitoring Attendance
The school monitors all attendance, especially that which falls to 95% or below. At 90% this is recognised nationally as 'persistent absence'.

In line with East Riding of Yorkshire's Absence from School for Exceptional Circumstances policy, the Headteacher has a discretionary power to authorise absence in exceptional circumstances and evidence must be provided alongside the request form prior to the absence. Absence cannot be retrospecitively authorised. Please note this is not an entitlement.

Your request for your child's absence from school must fall in to one of the following categories to be considered for authorisation:

- Service personnel returning from a tour of duty abroad where it is evidenced the individual will not be in receipt of any leave in the near future that coincides with school holidays.
- Where an absence from school is recommended by a health professional as part of a parent or child's rehabilitation from a medical or emotional issue.
- The death or terminal illness of a person close to the family.
- To attend a wedding or funeral of a person close to the family.

Keeping Your Child Safe and Well

Safeguarding at Hunsley Primary

We take the safety of your child very seriously and have numerous layers of safeguarding in place to support and protect everyone. We are a controlled access site with all arrivals via the main electronic gates. Our staff, visitors and volunteers are checked and supervised according to a strict policy. Ms Julie Boyes is our Designated Safeguarding Lead and has overall responsibility for Safeguarding and Looked After Children in school. She reports to Governors on safeguarding matters and produces a regular report for the Hunsley Primary Local Governing Body.

Accidents during the School Day

In most cases, accidents can be avoided and it is our practice to prevent as many as possible through on-going risk assessment. There are always numerous first aiders on site, who will deal with minor injuries. A number of staff are trained in paediatric first aid. All accidents are recorded and reported in writing to the parents/carers on the day. Parents are contacted immediately where necessary. A health and safety officer is employed by the Trust to oversee all health and safety issues.

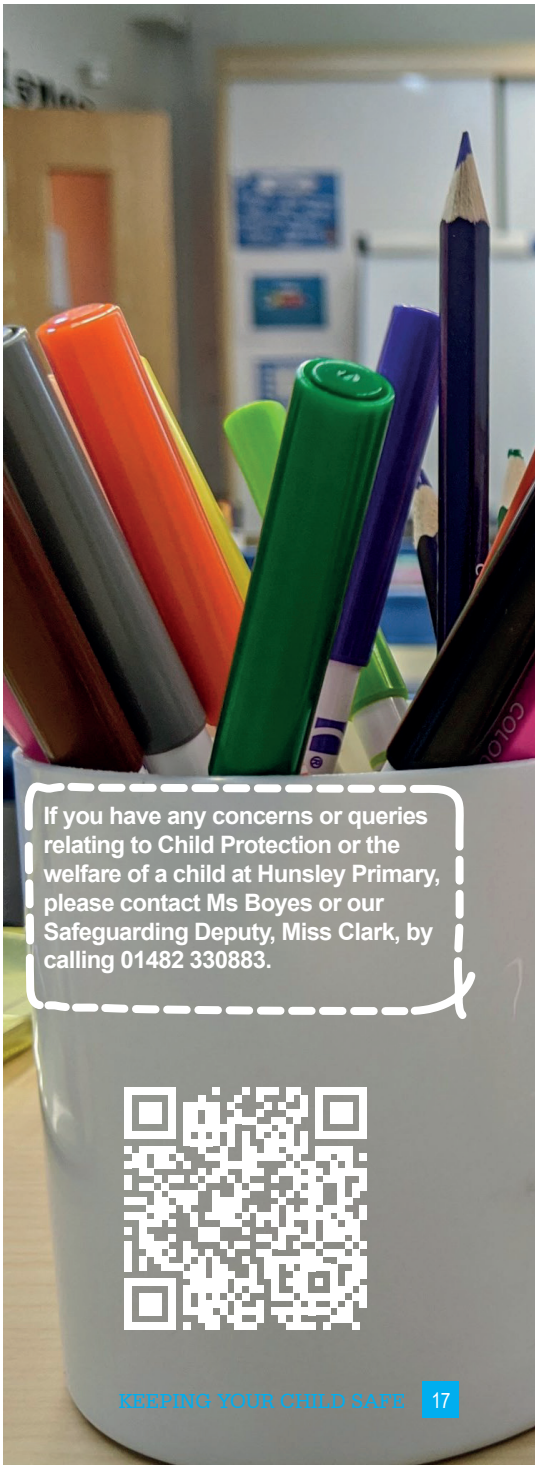
Some children require medicines to be given during the day. If possible, please give your child the medicine before school, after school and at bedtime. Pupils must not carry medicine into school. If necessary, they should be handed in at main office by a parent and the appropriate form completed, in line with our medicines policy.

Special Medical Needs

If your child has an ongoing medical condition, or has recently experienced a serious medical condition, please let us know. We ensure risk assessments inform our support for your child and - where necessary - they will be given an IHCP - Individual Health Care Plan. For al ongoing medical conditions such as anaphylactic allergies or asthma, your child will be given an IHCP or Asthma Plan, which is reviewed throughout their time with us.

Intimate Care Plans and Individual Risk Assessments

We produce plans which support individuals' needs along with parents and carers.These help us meet your child's own specific care needs.



If you have any concerns or queries relating to Child Protection or the welfare of a child at Hunsley Primary, please contact Ms Boyes or our Safeguarding Deputy, Miss Clark, by calling 01482 330883.

Mealtimes at Hunsley Primary

Children's mealtimes are supervised by their familiar TAs, to enjoy their meal with familiar faces around. It is very important to us that lunchtime is a positive and enjoyable experience, where pupils' good manners and thoughtful behaviours are reinforced. We support children with their eating and encourage independence.

Our catering team has an excellent reputation for their freshly cooked and varied meals, which promote healthy eating. The school website allows parents to view weekly meal menus so that you can discuss them with your child and encourage them to enjoy the delicious food we have on offer.



Healthy Eating

Our aim is to provide all pupils with a varied and balanced diet and our offer includes a main meal, rice, potato or bread, vegetables, salads, dessert or fruit, and water, milk or milk alternative. Our meat and vegetables are locally sourced and pupils and parents are encouraged to try new foods. We also offer a range of jacket potatoes and sandwiches. We provide the children with fresh water throughout the lunchtime and the rest of the school day.

Food Allergies and Intolerances We cater for specific dietary requirements: if you have any questions about the ingredients used in our school meals, please talk to a member of the team.

Morning snack time: Reception and KS1

In the above year groups, we will also provide your child with a healthy, fresh snack each morning, which will vary from fruit, such as apples or pears, to vegetables such as carrot – we encourage your child to try and eat their snack each morning to give them energy for learning that day.

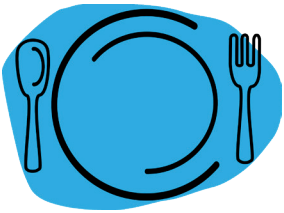
Free school meals

If your child is in Reception or KS1 they are entitled to take up a daily free school meal as part of the Universal Free School Meals for Infants national initiative, which has been in place since September 2014. This entitlement is available to **all children in Reception and Key Stage 1** classes, regardless of income, and we encourage parents to take up the provision of a hot school meal where possible.

If you feel your child will continue to be entitled to Free School Meals beyond KS1, please speak to us and we can direct you to the appropriate process.

Arbor Payments

Hunsley Primary uses an online payment service which allows you to pay for school meals and other school items, including school educational visits, quickly and easily on your smartphone, tablet or computer.



Hunsley Primary Uniform and Dress-Code

All pupils from Reception to Year 6 are expected to wear school uniform. A consistent dress-code allows everyone to feel a sense of belonging and pride in being a Hunsley child! Parents sending children to school in non-uniform clothing will be contacted by school, unless an explanatory note is received.

Exceptions
As part of the school's commitment to inclusion, we know that some pupils may need adaptations to certain aspects of the school uniform due to their SEND needs, religion or culture. Requests should be made to the Headteacher. All requests will be considered on an individual basis.

All clothing and equipment must be clearly labelled with the pupil's name.

Our Hunsley Primary uniform is available to purchase from the Rawcliffes shop in Hull City centre or online at https://rawcliffes.co.uk and online at Steady schoolwear - https://steadyschoolwear.co.uk/ We offer payment schemes and support for the purchase of uniform and would encourage parents and carers to ask about this. We also offer a wide range of clean, good-quality, 'pre-loved' uniform which can be picked up for free from the Main Office.



Hunsley Primary Dress Code

Light grey skirt or pinafore dress
'A' line, plain, knee length, no splits. Should not be made from tight or stretchy fabric.

or

Light grey trousers
Formal, classic, smart trousers, waist height (not skin tight and not jeans/denim/chino style).

or

Light grey shorts or pinafore shorts
Formal, classic, smart shorts of waist height and knee length / bib-front pinafore shorts

White polo shirt
Standard white polo shirt with plain edged collar; shirt must be long enough to be tucked in and wide enough at the neck to fasten the top button. *Parents may also choose to purchase a Hunsley Primary logo polo shirt, however this is an optional purchase.*

Cyan blue jumper
Round neck with school logo only.

or

Cyan blue cardigan
Must have school logo on.

Socks
Plain light grey. Socks must not be worn over tights. Ankle socks or knee socks permitted. No white or sports socks permitted, except for PE.

Tights
Plain (not patterned) light grey coloured. Leggings are not permitted.

Footwear
Plain, flat, black shoes (no sandals, slip-ons, ballet pumps, mules, sling-backs, long boots, Ugg boots, trainers or baseball shoes). Plain black leather/ leather look ankle boots are permitted.

Bags

In Reception and Key Stage 1, pupils should bring a plain black / dark grey book bag. In Key Stage 2, pupils should bring a plain black, grey or Hunsley blue 'messenger' or 'backpack' style bag.

Jewellery
Pupils in Reception up to and including Year 4 should not wear any jewellery.

If your child is in Year 5 or 6, they are allowed to wear a plain, gold /silver metal stud earring/pair of earrings: no stones, patterned designs,novelty shapes or hoops. These must be removed by the child themselves before all PE lessons and placed safely in a clean envelope or bag provided from home. If your child is unable to independently or hygienically remove their earrings, then they must not attend school wearing them. Pupils may wear a plain watch with a dark strap or 'Hunsley' blue strap.

Smart technology accessories / tags
Should not be worn.

NB – Any Smart wear which can be connected to a mobile phone or other wireless technology, including Smart watches worn as pedometers or tracking tags, falls under our category of mobile device technology, and is not to be worn to school to limit distraction and to safeguard all pupils when in school or on visits offsite.

Make-up and Nail Varnish including temporary tattoos
Should not be worn.

Hair
No extreme styles. No hair dye. Hair decorations are not permitted, except a simple black, grey or Hunsley Primary blue 'Alice' band. Longer hair should be tied back with a plain black, grey or Hunsley Primary blue hair 'bobble'. Hair grips should also be plain black, grey or Hunsley Primary blue.

For the FULL policy, please see the website.



PE Dress Code

Please ensure that your child brings their PE bag containing clothing for both kinds of PE at the start of each week and we will encourage your child to take the bag home at the end of the PE lesson for washing.

PE bag

Plain, black or grey, drawstring bag large enough to contain the full kit.

Indoor PE Lessons

Plain, white, round-necked cotton T-Shirt with short sleeves

Plain black PE shorts

White sports socks

School shoes or trainers

Outdoor PE – *please note, the kit brought for indoor PE will double as outdoor PE kit with the addition of the listed items**

Plain, white, round-necked cotton T-Shirt with short sleeves (see above)

Plain, black PE shorts (see above)

White sports socks (see above)

*Plus:

Plain, black or grey outdoor trainers (these should be sturdy shoes suitable for outdoor games.)

Plain, light grey tracksuit top (pull-on, with a round neck – no hoodies.)

Plain, light grey tracksuit bottoms (for cold weather)

If pupils are excused from PE, parents should provide a note for staff to read or alert the staff via the school office. Please provide a new note on each new occasion, or discuss any recurring issues with the team.



Behaviour Expectations and Hunsley Primary Values

How will they know how to behave?

To allow the school to run smoothly and to give everybody at Hunsley Primary the chance to do their best, we have a Behaviour for Learning Policy. This sets out expectations and procedures which mean that our school community can work and learn happily and successfully together.

The main aims of our Behaviour for Learning Policy are:

- To promote a positive environment in teaching areas and around school where learning can be effective and staff and pupils feel safe and respected;
- To minimise low level disruption so that the maximum amount of time is available for learning;
- To encourage and develop a sense of personal responsibility and accountability by pupils and emphasise that they make clear choices regarding their behaviour;
- To ensure that pupils are rewarded for the positive contributions that they make;
- To communicate with parents quickly where significant positive or negative intervention has taken place.

We recognise that our Policy should be inclusive and strive to ensure this is the case.

What to do if your child feels that they are being bullied

Bullying is not tolerated and we teach our pupils to report a case of bullying should they have any concerns. We also believe that our strong shared values and ethos in school, as well as our 'Behaviour for Learning' policy, will reduce the risk of bullying occurring and encourage our children to be supportive, friendly and thoughtful towards each other.

The school has an Anti-Bullying Policy. If you suspect that your child is being bullied, please inform the school immediately. Try to give as much information as possible. Your child can report bullying to any member of staff, and we suggest that the class teacher is the best person for them to talk with as a first point of action.

How will my child make friends and get along with others?

We spend a lot of time working on each child's individual areas for development and help them to interact and manage their own feelings and behaviours with others. How to play well is one of our main developmental areas to support children with. We spend time finding out about the things children enjoy and encouraging them to talk about those things to the group, so they rapidly deepen their knowledge of each other's diversity and learn to play successfully together.



Our House System

Each house is represented by a constellation.

The names of our three houses – and their symbols – are Aquila (Eagles), Lacerta (Lizards) and Volans (Flying Fish), each an aspect of nature: air, earth water!

Our House System spans across all year groups and our pupils work closely together within their houses on our House Team Development Days.

The foundation of our House system is built up around our Hunsley Primary Values and our pupils utilise these in everything they do.Over the years, the HP Values have evolved in wording to match the changes around us, but they have not changed in spirit. The HP Values are based on inclusion, equal opportunities and a strong team ethos.

Our Hunsley Primary Values

1 We are a team: we look out for others and make them welcome

2 We respect each other's feelings, ideas and right to learn

3 We follow the rules: we value our safety and wellbeing

4 We behave kindly, with our words and our actions

5 We are fair: everyone is free to contribute in their own way

6 We are all unique and we deserve equal opportunities

We are a team!



Aquila Lacerta Volans



Getting Involved as a Parent / Carer Volunteer

A true strength of our school is the parental involvement and support we have received in fulfilling our vision. There are plenty of ways you can get involved in school life – all we ask is that parents and volunteers engage in the appropriate induction process.

'Hunsley Primary Parent Partners' (HPPP) has been established so that parents can be involved in supporting the school to fundraise, set up extra-curricular activities and organise wider opportunities for the children, both social and educational. We really value HPPP's support to enable these activities to take place.

'Parent Ambassadors' are individuals who dedicate time to the school over the year; for example, they might become involved in sharing their expertise with our pupils, visiting school to deliver workshops, listen to readers, support outdoor learning and sports or accompany the school on Educational Visits. We recognise that there is a wealth of experience in our parental community and we value parents sharing that with our children to enrich the curriculum and help deliver enjoyable and exciting primary experiences. To find out more about the process involved in becoming a Parent Ambassador, please express your interest through our 'enquiries' email address.

Parent Learn Sessions and Open Classrooms

Each year, we run a series of Parent Learn and Open Classroom sessions at the school. These sessions are delivered by the Hunsley Primary team and give our parents/carers the opportunity to find out ways to support their child's learning. More information about each session will be published in our Hunsley Primary newsletter that we email out to all parents/carers.

Our School Site

Our school building is such a welcoming place to learn – a primary school with its own Discovery Room, outdoor classroom and large grounds with facilities available to all pupils.

Our school is already an established community with a fantastic network of families and we know how well this community is growing in the thriving development of Brough South.

The school building itself is designed to create ready access to the designated outdoor learning areas for all children and staff, so that our investigative curriculum can be enjoyed both indoors and out. This enables all children to experience learning in a range of ways, enriched by the fact that we are situated on the edge of a nature reserve. Planted garden and orchard areas on the site combine with playing fields, football pitch layouts and a multi-use playground. Reception children have their own gated area for outdoor play and learning.

With plentiful break-out areas and study spaces throughout the school, all children can focus on their own learning goals with personalised small-group activities. Each classroom has its own moveable layout, to encourage individuality and flexibility, depending on the subject being explored at the time.

We put emphasis upon the importance of pupil leadership throughout the school, allowing children to use spaces and suggest ideas to further their own learning and set up challenges too. We encourage childrnen to be responsible for our sustainability targets, as well as our School Games Mark activity targets.

A combination of mobile touch screens and fixed interactive 'Teaching Walls' in the classrooms also allows for more 'grown-up' learning approaches to be used – children can interact with touch screen technology, present their own learning with whiteboard surfaces, use screen mirroring from their tablets to demonstrate their work to each other and access a world of resources at the touch of a button.

The main Hall presents an exciting space for clubs, music, assemblies, eating, indoor sports and performances with a heated floor for extra comfort.

The whole site is securely fenced to ensure that our children can learn in a safe space with access for visitors via an electronic, video-controlled gate.



Communication Between Home and School

At Hunsley Primary we know the children benefit from the school working in close partnership with our parents/carers and a key aspect of this partnership is the communication between home and school. For more information about how you can stay in touch with the school and how we communicate, please do read on:

How will the school communicate with me?
The school can contact parents/carers by phone or email. Our preferred method of communication is email. Parents benefit from receiving letters and notifications to their email accounts and also have the ability to pay for school trips and resources quickly and securely online via Arbor Payments. Please do ensure all your contact details are correct and that you notify the school should there be any changes.

We also post regular updates on our Facebook page, so please do keep an eye out! Our Newsletters appear on the school wesbite, too.

Parents' Progress Events
The purpose of these events is to provide an opportunity for you to discuss with your child's teacher how your child is progressing at Hunsley Primary.

How do I contact my child's teacher?
Speaking with your child's teacher is often possible at drop off and collection times, however if you are not able to do this then please do feel free to email the school or leave a message with the school office or over the phone and we will get back to you.

Can I arrange a meeting with a member of staff?
Yes you can. If you have not been able to speak with the relevant member of staff or wish to set up a meeting then please do pop to the main school office. We will take the details of the request and look to arrange a meeting for you. Meetings can also be arranged by phone or by email.

Can I speak to a member of staff over the phone?
If you would like to ring the school please do so on 01482 330883. If the member of staff that you wish to speak to is not able to come to the phone then we will take a message and pass it on accordingly. The member of staff will then contact you when they are available.





How do I contact the school?
Tel: 01482 330883
Email: enquiries@hunsleyprimary.org.uk
Website: www.hunsleyprimary.org.uk

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www.hunsleyprimary.org.uk
enquiries@hunsleyprimary.co.uk
(01482) 330883
Bluebird Way, Brough, HU15 1XB
X @HunsleyPrimary
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THE EDUCATION ALLIANCE