

Bluebird Way, Brough HU15 1XB Telephone 01482 330883 enquiries@hunsleyprimary.org.uk www.hunsleyprimary.org.uk

## **Pupil Absence Note**

## Dear Parent/Carer

Please complete the details below in relation to your child's recent absence from school. You may have contacted by phone on the day/s of absence, however we also require a note to explain the reason for absence to be sent back with your child on the first day of their return. This can be written in your child's journal. A copy will then be kept on file to support your child's attendance record.

Child's Name		
Date/s of absence		
Reason for absence		
Signed (Parent/Carer)	Date	е

The Education Alliance (operating as Hunsley Primary) is a charitable limited company registered in England and Wales No. 321365825 whose registered address is at the above.

