

Our Ref: HP15

7 October 2015

Dear Parents/Carers

Re: Parents Progress Event – Wednesday 21 October 2015

I would like to invite you to the Reception Parents Progress Event on Wednesday 21 October 2015, 3.45pm – 7.00pm.

The purpose of this event is to provide an opportunity for you to discuss with our Reception staff how your child has settled in at Hunsley Primary. You are welcome to bring your child/children along to this meeting.

If you are unable to make the evening and would like to speak to staff about any specific concerns, please do let us know.

The evening will be arranged using an appointment system, with each appointment lasting a duration of 10 minutes. If you would like to attend our Progress Event please complete the reply slip below by specifying a time block that is convenient to you or by contacting Mrs Hitchin by email at enquiries@hunsleyprimary.org.uk. An appointment time will be allocated to you and you will be notified of this time in writing and by email.

Please complete the reply slip or confirm via email by Wednesday 14 October 2015.

Yours faithfully,



Lucy Hudson
Head of Hunsley Primary

Parents Progress Event – Wednesday 21 October 2015

Name of pupil: _____ Class name: RH1

- ☐ I/We will be attending the Parents Progress Event
- ☐ I/We will not be attending the Parents Progress Event

(please delete as appropriate)

I/We would prefer the time block of:

3.45	-	4.30 pm	☐	6.00	-	6.30pm	☐
4.30	-	5.00pm	☐	6.30	-	7.00pm	☐
5.00	-	5.30 pm	☐	Any time			☐
5.30	-	6.00 pm	☐				

Signed (Parent/Carer) _____