

Our Ref: HP117

5 October 2016

Dear Parents/Carers

Re: Parents' Progress Event – Tuesday 18 October 2016

I would like to invite you to the Reception and Year 1 Parents' Progress Event on Tuesday 18 October 2016, 3.50pm – 7.30pm.

The purpose of this event is to provide an opportunity for you to discuss with your child's teacher how your child is progressing at Hunsley Primary. You are welcome to bring your child/children along to this meeting.

If you are unable to make the evening and would like to speak to staff about any specific concerns, please do let us know.

The evening will be arranged using an appointment system, with each appointment lasting a duration of 10 minutes. If you would like to attend our Progress Event please complete the reply slip below by specifying a time block that is convenient to you and returning the slip to school. If you require any help, please contact Mrs Hitchin by telephone or by email at enquiries@hunsleyprimary.org.uk. An appointment time will be allocated to you and you will be notified of this time in writing.

Please note that Reception parents will access the building through the usual Reception Entrance and Year 1 parents will access the building through the Main Entrance at the front of the school.

Please complete the reply slip and return it to school by **Wednesday 12 October 2016**.

Yours faithfully,



Lucy Hudson
Head of Hunsley Primary

Parents' Progress Event – Tuesday 18 October 2016

Name of pupil: _____ Class name: _____

- ☐ I/We will be attending the Parents Progress Event
- ☐ I/We will not be attending the Parents Progress Event

(please delete as appropriate)

I/We would prefer the time block of:

3.50pm - 5.00pm	☐	6.00pm - 7.30pm	☐
5.00pm - 6.00pm	☐	Any time	☐

Signed (Parent/Carer) _____