



# SEND Information Report Hunsley Primary

**2020-21** A report detailing the SEND offer and arrangements made available for pupils and families at Hunsley Primary. **This report is applicable to** Hunsley Primary - Version iii

<p><b>Important:</b> This document can only be considered valid when viewed on the school website. If this document has been printed or saved to another location, you must check that the version number on your copy matches that of the document online.</p>	<p><b>Name and Role of Author:</b> Lucy Hudson, Head of Hunsley Primary</p>
<p><b>Name of Responsible Committee/Individual:</b></p>	<p>Hunsley Primary Local Governing Body</p>
<p><b>Implementation Date:</b></p>	<p>Autumn 2020</p>
<p><b>Review Date:</b></p>	<p>Autumn 2021</p>
<p><b>This Report refers to the following Policies:</b></p>	<p>Hunsley Primary Child Protection Policy Hunsley Primary Access and Inclusion Statement The Education Alliance SEND Policy Hunsley Primary Anti-Bullying Policy Behaviour, Rewards and Sanctions Policy Intimate Care Policy Inclusion, Equality and Diversity Trust Policy Medicines Policy</p>
<p><b>Target Audience:</b></p>	<p>All Staff, Parents, Pupils, Community Users, Key Stakeholders</p>

## Equality and Diversity

Hunsley Primary is committed to:

- Eliminating discrimination and promoting equality and diversity in its policies, procedures and guidelines
- Delivering high quality teaching and services that meet the diverse needs of its pupil population and its workforce, ensuring that no individual or group is disadvantaged

### 1. Vision, Values and Ethos

#### **Vision: Our Commitment**

Hunsley Primary is committed to being an innovative, stimulating, forward-thinking free school that makes the most of its freedoms to impact positively on pupils' lives in the community and provide opportunities for all its children to make outstanding progress. Hunsley Primary children are capable, confident and creative thinkers and motivated, resilient, problem-solving learners. In particular, the school is committed to developing pupils as mathematicians and scientists.

#### **Values: Our Children**

At Hunsley Primary, we believe that every child is an individual, ready, able and eager to learn, and as such a member of the team. We are a fully inclusive school and we view every child as unique; we believe that all learning activities should be personalised and challenging to meet all pupils' needs and that every child should receive the care, guidance, nurture and robust support they need to overcome disadvantage or barriers to learning. It is our prime aim that all children make their best progress in an enabling learning environment, in the presence of their peers and the security of positive relationships with those around them. Our highly-trained expert classroom practitioners, from teachers, TAs, volunteers to associate Trust staff, ensure that all children have the chance to work, discuss and learn with professionals who are passionate about education.

By ensuring our children become responsible for directing, sustaining and reviewing their own learning, taking responsibility for critiquing their own and each other's work and for setting ambitious challenges, we aim to embed an understanding of the importance of refining work to its best point so that children feel a sense of high achievement as a result of the feedback they receive.

By maximising the benefits of our close relationship with South Hunsley School and Sixth Form College and its subject specialists, we aim to secure a continuum of learning and a depth of conceptual understanding necessary for excellent progress in all curriculum areas, leading to the highest achievement at Key Stage 2, GCSE and A Level and, in due course, access to the most aspirational HE institutions, courses and professions for all children.

#### **Ethos: Our Teaching and Learning Rationale**

## **Engagement, Enjoyment, Discovery, Reflection, Achievement**

Our aim is to deliver teaching and learning which meets the needs of every single pupil in school, basing our planning on rigorous assessment and observation, mapping out challenging, supportive next steps. We plan our curriculum activities and our personalised teaching and learning approach to match the following rationale:

- Flexible, personalised timeframes for learning, based on excellent pupil-centred teaching – teachers highly conversant in the complexities and specialisms of their practice
- Real learning themes and deep-thinking investigations, which prepare our pupils for 21<sup>st</sup> Century living and engage them in learning with enjoyment and passion
- Inspirational and challenging learning activities, which have the principles of scientific enquiry and investigation ('working scientifically') at their core, generating a lifelong love of learning, enquiry and discovery and a systematic means of approaching challenging and new tasks
- A union of partnerships with cross-phase, multi-agency and multi-disciplinary expertise for planning, delivery, monitoring and review, to ensure each child has every opportunity to build successfully on their learning from 4 to 19, removing barriers to engagement and development
- Pupil resilience, independence, confidence and readiness to meet the rigours of education, through to university and beyond, and the demands of living and working in a rapidly-changing technological world
- Innovative, immersive and inclusive learning resources, combining the best of expert input, outdoor, hands-on, experiential learning and digital interfaces, to give pupils every opportunity to aspire to their full potential.

### **1. The kinds of special educational needs for which provision is made at the school**

Hunsley Primary is a single form entry primary free school. The school is inclusive and caters for pupils with a wide range of special educational needs (SEN) and disabilities including physical disability, sensory impairment, dyslexia, general learning difficulties and autism. We believe passionately in the unique individuality of each child and the limitless potential of all our pupils, in line with The Education Alliance's values and we strive to ensure that every pupil, whatever his/her need, is successful in achieving their own personal goals.

### **2. Information, in relation to mainstream schools and maintained nursery schools, about the school's policies for the identification and assessment of pupils with special educational needs.**

A suite of Hunsley Primary SEND policies is accessible on the website. The SEND policy and the arrangements for supporting pupils with SEND are both fully compliant with the regulations of the 2014 Children and Families Act and the Special Educational Needs and Disability Code of Practice 0-25 years, June 2014.

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Identification of new pupils transferring from pre-school into Reception is through routine data transfer and information sharing from those settings, parents and external agencies (if appropriate); for pupils who plan to join us already receiving extra or external support, the transitional support process may begin as early as the first weeks of pre-school, depending on need. Hunsley Primary staff work very closely with pre-schools and parents/carers, as well as any agencies involved in Early Support (e.g. Portage, the Children's Centre, Children's Social Care) to support transfer of information regarding specific needs a child might have.

During the ongoing communications with pre-schools, a child may be identified as requiring an extra level of support, and this close partnership with the pre-school and parents can begin as soon as it is required and requested. It may also be that an assessment or referral is active at this stage and school will focus on the continuation of this process to ensure a smooth handover.

During the pre-school year, the two settings (Hunsley Primary and the pre-school) liaise regarding summer transition arrangements. The Reception team visits children in the setting (or sets up appropriate remote communication, where relevant) so that agreed data-sharing can establish a firm platform for support provision in the school setting.

Home visits also are arranged for all children (where possible and pending Covid limitations) where required and these allow staff to observe the child in their home setting and to discuss with parents any specific needs that have already been identified and to make available to parents the offer of support available to their child. Where Covid limitations prevent face-to-face meetings, a virtual meeting or sequence of meetings can be set up with key staff members.

The Hunsley Primary Pre-School Partnership has recently been strengthened (led by the school's EYFS teacher) to give pre-schools opportunities to moderate and share best practice with school staff and other settings too.

The start of term is staggered for pupils requiring additional support, for example, summer-born or those with additional needs. Where useful, meetings over the summer holiday allow parents and children to prepare for the start of the school year and to put in place transition support mechanisms such as photobooks or access plans.

Where additional adult support is required for the child arriving in the new EYFS class, this will be discussed with the school SENDCO and, as appropriate, with the Local Authority, to ascertain the level of adult support required and how this might be best supported by school, the LA SEND team or additional agencies.

On entry to Reception, all pupils are observed and assessed (within the first 6 weeks of arriving) when they are deemed to be settled and engaged in learning, using the moderated baseline assessment process, in line with the national baseline assessment practices, and these results are used with existing information to inform support arrangements, Individual Support Plans, Individual Risk Assessments, Individual Health and Care Plans and general teaching plans.

Concerns about a pupil having SEN can be raised by any member of staff, any parent or, as the pupils progress through the school, even by the pupil themselves. Concerns should be referred to the class teacher, Trust or school SENDCo or Head of Hunsley Primary. A preliminary assessment will be made by the school SENDCO which may lead to further specialist testing before a decision regarding additional support is made.

Pupil progress is closely monitored through regular data collections as well as on-going observations in the classroom, half-termly review meetings, Parent Consultation events, staff briefings and team meetings and through work scrutiny and pupil voice.

The school offers a structured approach to inclusion called **'Meet My Needs'**, the graduated response to identified needs which includes the following:

- 1) Initial monitoring and assessment by the class teacher and SENDCo together
- 2) Individual Support Plan – reviewed termly with parents and staff together
- 3) Individual Health Care Plan – as above
- 4) Individual Risk Assessments – to support healthcare and emotional or behavioural needs
- 5) EHCP reviews
- 6) A cycle of staff development meetings which focus on the Meet My Needs agenda

### **3. Information about the school's policies for making provision for pupils with special educational needs whether or not pupils have EHC Plans, include—**

#### **(a) how the school evaluates the effectiveness of its provision for such pupils;**

- Regular observation of the pupil in line with EYFS framework, Development Matters, National Curriculum objectives, Hunsley Primary Characteristics of Learning
- Review and feedback from teachers, classroom support staff, parents, external professionals, SENDCo and school leaders
- Pre-testing and screening, e.g. dyslexia screening
- Standardised testing to measure improvement in skills e.g. reading accuracy, reading speed, reading comprehension, spelling accuracy, IT skills and writing speed
- Use of assessment data, lesson observations, learning walks, work-sees and pupil voice to measure progress in the classroom and how well needs are being met • Discussion with pupils as individuals, with parents and in groups.
- Teaching staff moderation and team meetings, with external partners where possible throughout the year
- External moderation of standards, e.g. by the consultant head teacher, School Improvement Partner, LA moderator
- Parental feedback – either in review meetings, parent consultation events or ad hoc
- Head of Hunsley Primary and leadership monitoring and evaluation procedure, e.g. data tracking, including Key Stage leaders and those with subject responsibility where relevant / Governance SEND Link / Executive Team / Trust monitoring and evaluation
- All Local Governing Body meetings have a standing item on SEND which includes a report to the Chair given by the SEND Governor.

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**(b) the school's arrangements for assessing and reviewing the progress of pupils with special educational needs;**

- Teachers, key workers and other classroom staff routinely assess and monitor the progress of pupils with SEN to ensure quality first teaching
- Vulnerable group progress is routinely analysed by the Head of Hunsley Primary and those with leadership responsibilities in school
- All data for pupils identified as SEN is also analysed by the SENDCO / Key Stage Leaders (and those with subject responsibility where relevant) after each data collection and any pupils failing to make expected progress are discussed at a team meeting at which intervention strategies are agreed on an individual basis.
- The Inclusion Team is made up of the Head of Hunsley Primary, Trust / School SENDCo, relevant TAs, Nursery Nurse and Key Stage Leaders. Where review meetings take place, there is a requirement for relevant teaching and relevant classroom support staff to contribute to that process
- Pupil progress is closely monitored by subject leaders too at each termly formal data collection point (December, March, July).
- Half-termly reviews for pupils with SEN take place to reflect on progress and identify next steps
- Additional annual reviews take place for pupils with a statement of SEN / Education, Health Care Plan (EHCP)
- Parents' consultation events enable parental feedback to be captured

- A number of pupils require closer monitoring through their ISP; this could be in the form of daily contact through the pupil Journal, additional home/school books, e-mail, telephone contact and letters as appropriate.
- Pupils with additional needs may also require an Individual Risk Assessment, which is also reviewed as required, is needs led and shared with the relevant staff.
- Pupils with additional health needs will be issued with an Individual Health Care Plan, which is reviewed with parents as required throughout the year and shared with key staff.

**(c) the school's approach to teaching pupils with special educational needs;**

- Teachers are responsible for differentiating learning provision to meet the needs of all the pupils in their class with quality first teaching
- Teachers are also responsible for working closely with the school SENDCo to create and to monitor the Individual Support Plans and or sharing them with the support staff in their classrooms.
- Recommendations and strategies to remove barriers to learning and enable access to the curriculum are made by the SENDCo and, where appropriate, external advisers, e.g. the School Improvement Advisor
- Information on individual pupils with SEND is held electronically in a secure database on the school's network; this is accessible to classroom based staff and is regularly updated following reviews; it includes relevant information on pupil attainment levels, areas for support, recommended support strategies and advice and support materials for staff to use in lessons.
- All pupils are taught in a mainstream setting; there is a minimum of withdrawal for specialist input e.g. to attend a TalkBoost session, participate in wellbeing sessions, engage in physiotherapy
- Children experiencing additional support are encouraged to share their progress and learning with peers
- Additional literacy / numeracy intervention is provided to narrow the gaps in the attainment

**(d) How the school adapts the curriculum and learning environment for pupils with special educational needs;**

- Differentiation of resources and learning materials by the teacher with support from the SENDCo and external advisers
- Teaching assistants (TAs) work in designated Key Stages to provide in class support for identified pupils / groups
- Additional literacy & numeracy interventions
- Personalised learning programmes
- Specialist resources
- Ground floor access for wheelchair users or those with limited mobility
- Disabled facilities, e.g. toilets, intimate care, inclusive sports equipment

**(e) Additional support for learning that is available to pupils with special educational needs;**

Provision is allocated according to need and follows the "Access, Plan, Do & Review" process laid down in the revised Code of Practice 2014.

Additional academic, sensory, emotional and behavioural support is provided in a variety of ways:

- Daily reading, writing, spelling and maths interventions run throughout the school day; typically a pupil would take part in one or two sessions a week for a term after which progress would be reviewed and support adjusted.
- Literacy and oracy support programmes such as Nessie, See and Learn, and Talk Boost programme
- Where possible, staff will shadow professionals and work with them to improve skills and awareness to fully meet the child's needs.
- Specialist staff, trained to support wellbeing, having consistent contact with key children.

#### **Covid 19 Measures:**

Whilst the school must focus on a 'Catch-Up' plan for all pupils following significant loss of direct school time over the Covid School Closure period, it is also fundamental that those children with a bespoke support package derived from their EHCP objectives must have full access to the teaching and pastoral support which enables their objectives and outcomes to be fully addressed.

Limitations of staffing in the 'pod' working situation, coupled with reduced mobility and mixing in school present barriers which the school must work to address and compensate for, with regard to the needs of pupils being met.

The prime target for all children is to access Quality First Teaching with adjustments appropriate to need and newly diagnosed gaps in learning which were not previously existent. All SEND children, as with all children, are assessed via a series of rigorous formal and informal assessment methods to ensure new needs and changing needs are accounted for and included in the ISPs.

#### **(f) Activities that are available for pupils with special educational needs in addition to those available in accordance with the curriculum;**

- A daily Meet & Greet / Check-in approach provided by the TA keyworker and / or Head / SENDCo where the child benefits from this level of personalisation
- One-to-one lunchtime availability for support with access to wider activities for inclusion, e.g. clubs and playtime
- Support for children and parents with home learning and support outside of school
- Access to educational visits and visitors, where all possible adjustments are made to ensure children with additional needs are enabled to participate as fully as possible.
- Mentoring and support from Post 16 Peer Mentors (as applicable in Covid 19 period) and Hunsley Primary volunteers, each inducted and monitored to ensure quality of provision.
- Access to specialist programmes delivered off-site, e.g. Downright Special, access to Special School partners where facilities may be specialist

**(g) Support that is available for improving the emotional and social development of pupils with special educational needs.**

- Teaching and classroom support staff, e.g. TAs trained in specific areas of SEND support, e.g. speech and language
- Mentoring – peer mentoring from post 16 mentors or adult volunteers
- Hunsley Primary link Educational Psychologist
- Childrens' Centres and associated programmes
- Links with local Special Schools, e.g. St Annes
- CAMHS
- Behaviour Support Team
- Education Inclusion Service
- SAPTs
- Youth & Family Support Service (YFSS) for wider family needs
- Counselling
- Hunsley Trust EWO
- Access to qualified social workers

**4. In relation to mainstream schools and maintained nursery schools, the name and contact details of the SEND co-ordinator.**

**Mrs Lucy Hudson, Head of Hunsley Primary**

**Mrs Jo Donkersloot, SENDCo and Trust Director of Inclusion**

**Tel. 01482 330883**

[enquiries@hunsleyprimary.org.uk](mailto:enquiries@hunsleyprimary.org.uk)

[jo.donkersloot@theeducationalliance.org.uk](mailto:jo.donkersloot@theeducationalliance.org.uk)

[lucy.hudson@hunsleyprimary.org.uk](mailto:lucy.hudson@hunsleyprimary.org.uk)

**5. Information about the expertise and training of staff in relation to children and young people with special educational needs and about how specialist expertise will be secured.**

- Jo Donkersloot, Hunsley Primary SENDCo / The Education Alliance Director of Support for Learning; BSc, PGCE (SEN), MEd  
(Issues in SEN)
- Lucy Hudson, Head of Hunsley Primary (Link for Inclusion and Access)
- Mrs Katie Hardwick, Local Governor for SEND (trained Speech and Language Therapist)

The following colleagues are available to schools in the Hunsley Trust on a part time basis:

- Trust EWO – (school: 01482 631208 ext. 103)
- School nurse – Mrs Jackie Scott (01482-335008)

Referrals can be made to these agencies:

- Educational Psychology (01482 - 392254) and the Education Inclusion Team
- Child & Adolescent Mental Health Service (CAMHS) (01482- 303810)
- Speech & Language Therapy Service (01482-886600)
- SAPTs (01482-854855)
- Physiotherapy (01482- 886546)
- Occupational Therapy (01482-303485)
- Social Services (01482 395500)
- Parent Support Advisor (based at Brough Children’s Centre) (01482-667352)
- Fish – Families’ Information Service Hub  
(<https://www.eastriding.gov.uk/living/childrenandfamilies/the-family-information-service-hub/>)

All staff complete the East Riding Local Authority’s Safeguarding & Child Protection training.

Hunsley Primary staff have an on-going programme of training, enabling us to meet the needs of the children in our care. Through continuing professional development individual staff attend additional training depending on their subject and area of responsibility.

For new pupils with previously unprecedented needs we follow the advice of the professionals involved, in consultation with the pupil and their family.

## **6. Information about how equipment and facilities to support children and young people with special educational needs will be secured.**

- The building has ground floor access and disabled toilet facilities.
- All areas have ground floor teaching rooms
- Classrooms are partially carpeted, have low-glare lighting and are fitted with blinds to reduce glare and improve acoustics
- Specialist equipment is accessed through the relevant agency e.g. for pupils with a visual or auditory impairment or Occupational Therapy for those pupils with a physical impairment
- There are disabled parking bays in the school car park
- Classrooms can be equipped with height adjustable desks to accommodate wheelchair access – school possesses a range of height adjustable desks to be located as required.

**7. The arrangements for consulting parents of children with special educational needs about, and involving such parents in, the education of their child.**

Hunsley Primary encourages the input of parents and carers in supporting their child's education whilst at school and liaison with home is on-going as appropriate. parents are routinely invited to:

- Parents' Consultation events
- Open evenings for yearly transition
- Head of Hunsley Primary Sessions to address individual concerns
- Termly (or more frequently as required) review meetings for ISPs (individual support plans), IHCPs (individual Healthcare plans), RAs (Risk Assessments) and EHCPs
- Parents are invited to sit on the Access and Inclusion Panel, meeting annually to review the access arrangements for the school site for pupils, families and visitors.

**8. The arrangements for consulting young people with special educational needs about, and involving them in, their education.**

- All pupils with a EHCP contribute feedback to their regular half termly review and this is captured by parents and carers as well as key staff in school who act as an advocate to capture the children's views and ideas – as they progress through the school, they will attend this meeting, to contribute in person or along with an advocate, e.g. TA
- Pupils accessing interventions are routinely consulted at the start and end of an intervention and their ideas, feelings and feedback is captured as part of the review
- Pupils work with their teachers and classroom staff to review progress and set targets following each data collection
- Staff work on a 1:1 basis with identified pupils to support socially, emotionally and academically as appropriate.

**9. Any arrangements made by the governing body or the proprietor relating to the treatment of complaints from parents of pupils with special educational needs concerning the provision made at the school.**

- A first point of contact is the pupil's class teacher who knows their school-based learning needs the best and has a key role to play in planning the next steps.
- Parents / carers are encouraged to discuss their concerns with the Head of Hunsley Primary, SENDCo or Key Stage Leader
- Information about the school's complaints policy and procedure is available on the school's website – this policy and procedure is also to be followed specifically for parents of children with additional needs.

**10. How the governing body involves other bodies, including health and social services bodies, local authority support services and voluntary organisations, in meeting the needs of pupils with special educational needs and in supporting the families of such pupils.**

- The Head of Hunsley Primary, Local Governing Body, Trust Board and Executive Board review the impact of inclusion plans through the school's monitoring and evaluation process
- See Section 5 for details of the services / agencies providing support for pupils with SEN and their families.

**11. The contact details of support services for the parents of pupils with special educational needs, including those for arrangements made in accordance with clause 32.**

- Details of the Local Authority's "Local Offer" are on the LA's dedicated website. Any queries regarding this website should be addressed to the FISH Team on 01482 – 396469
- First point of contact in school to discuss prospective pupils with SEN is the Head of Hunsley Primary and the school SENDCo, Mrs Jo Donkersloot: 01482 330883
- Other relevant school professionals would include class teachers and support staff, if the pupil is already attending school.
- Contact numbers for routine services are listed in section 5.

**12. The school's arrangements for supporting pupils with special educational needs in transferring between phases of education or in preparing for adulthood and independent living.**

**Pre-school to Reception Transition**

- Pre-school visits and data sharing with pre-school settings and key workers
- Home visits and additional meetings where required to see children in a range of contexts and discuss needs with parents
- Learning Journey and assessment data shared
- Pupil Profile Plan drawn up for all pupils
- Liaison with agencies where appropriate **Reception to Key Stage 1, and beyond**
- Two week transition window for data sharing and review meetings triage with new teacher, current teacher and support staff, including SENDCo
- Meetings with parents – home meeting if required – as standard review
- External agency review meeting as standard
- Long term support plan review and short term targets set for term ahead – dates for review agreed

**KS2/3 Transition**

- Well-established and routine links with South Hunsley School and Sixth Form College under the guidance of the Trust Director of Inclusion, Jo Donkersloot, ensure appropriate support arrangements. In addition to the standard induction day transition arrangements may include:
- Transitional annual review (if statemented / EHCP)
- Additional visits and meetings with parents and families
- South Hunsley staff visiting Hunsley Primary: tutors, key teaching staff, pastoral leaders and links

**13. Information on where the local authority's local offer is published.**

- The school's contribution to the "Local Offer" is attached to the school website
- For details of the local authority's local offer go to the East Riding of Yorkshire County Council website.